

FORM- XL.

[See rule 276]

Application No.....

Fee Rs. 2/-

APPLICATION FOR INSTRUMENT LOAN

1. Name of the Applicant:
2. Fathers/ Husband name:
3. Residential Address:
4. Register No.
5. Name of Bank in which contribution remitted:
6. Age and Date of Birth:
7. Monthly Income:
8. Details of other properties if any, owned or possessed by the applicant:
9. Details of sureties:
 - Name and Address
 - Occupation & Address
 - Age & Date of Birth
 - Present net monthly income
 - Details of other properties owned/ possessed by the surety*
 - Whether the surety has offered
 - Himself as surety for any other
 - Transaction earlier, if so, the details
10. Whether salary certificate From the employer is attached.
11. PARTICULARS OF INSTRUMENTS
 - TO BE PURCHASED
 - (A) Description
 - (B) Make
 - (C) Model

- (D) Invoice price
(copy enclosed)
 - (E) Name & Address of supplier/ dealer
12. (a) Amount of loan applied for
(a) No. of monthly installments
Proposed for re- payment.

DECLARATION

- A. I/ We confirm that the funds will be used for the stated purpose only and will not be used for speculation and/ or anti-social purpose.
- B. I/ We understand that the Board has the right to recall the funds if they are not used for the stated purposes.
- C. I/ We understand that the sanction of the facility is at the direction of the Board and I/ We will execute necessary Security Documents as per the Boards requirements to its satisfaction.

Place:

(Signatures of Applicant)

Date:

Surety- I. Name & Signature.

(For Office Use only)

The application submitted by Shri.....employed as in.....has been verified. The certificate of employment and surety in respect of the borrower/ surety has been attached alongwith the undertaking by the employer.

An amount of Rs.....(Rupees.....)
may be sanctioned for the purpose being the amount requested/amount eligible 75 % of the
invoice amount to be recovered of Rs.....(Rupees.....)
inequal monthly installments. The last installments will be amount
outstanding after remittance of theinstallments including other
dues to the Board at the time of closing of the loan amount.

Sanctioned/ Rejected

Chief Executive Officer.

Secretary.

**HIMACHAL PRADESH BUILDING AND OTHER CONSTRUCTION
WORKERS WELFARE BOARD,
GOVERNMENT OF HIMACHAL PRADESH.**

EMPLOYMENT CERTIFICATE

Certified that Shri/ Smt.....S/o D/o.
W/o.....of.....House.....Town.....
.....Village.....Tehsil.....District.....
now residing at.....House
.....Town/Village.....Tehsil.....District
is a permanent/ officiating/ acting/ provisional.....(designation).....

DETAILS OF HIS/ HER SERVICE ARE AS UNDER

1. Date of entry into service.....
2. Date of which continuous service beings.....

3. Date of retirement.....

DETAILS OF HIS/ HER PAY, ETC. ARE AS UNDER

Scale of pay Rs.	Recoveries Rs.
1. Basic pay.....	(a) Provident fund.....
2. Dearness Allowance.....	(b) LIC recoveries.....
3. HRA.....	(c) Income Tax.....
4. Compensatory Allowance.....	(d) Loan recoveries
	1.....
	2.....
	3.....
5. Other Allowances.....	(e) Other recoveries
	1.....
	2.....
TOTAL (A)	TOTAL (B).....

NET SALARY: - (A) - (B) = Rs.....

Place.....Signature.....

Date.....Name.....

(Office seal)

**Designation of the Head of office/
Department.**

UNDERTAKING FOR RECOVERY FROM PAY

I.....(Name in full).....(Office/
department) owe to Himachal Pradesh Building and Other Construction Workers Welfare
Board, the sum of Rs.....(Rupees.....)
and interest as per P.N.I. Bond dated.....which I/ he (borrower) have/ has

undertaken to repay in equated monthly installments in connection with the said transactions monthly recoveries of such amounts as may be fixed by the Board from time to time of which information will be given the Board may be made from my salary at source and remitted or paid to the Board or its duly authorized representative.

Place:

(Signature of Employee)

Date:

I agree to effect the above recoveries.

Place:

(Signature of the Head of Office/ Department.)

Date: